TOOLKIT - DESIGNING AND MANAGING INTERNATIONAL RELATIONS, EDUCATIONAL PROJECT AND MOBILITY SCHEMES IN ASIAN UNIVERSITIES

YEZIN AGRICULTURAL UNIVERSITY

Co-funded by the Erasmus+ Programme of the European Union

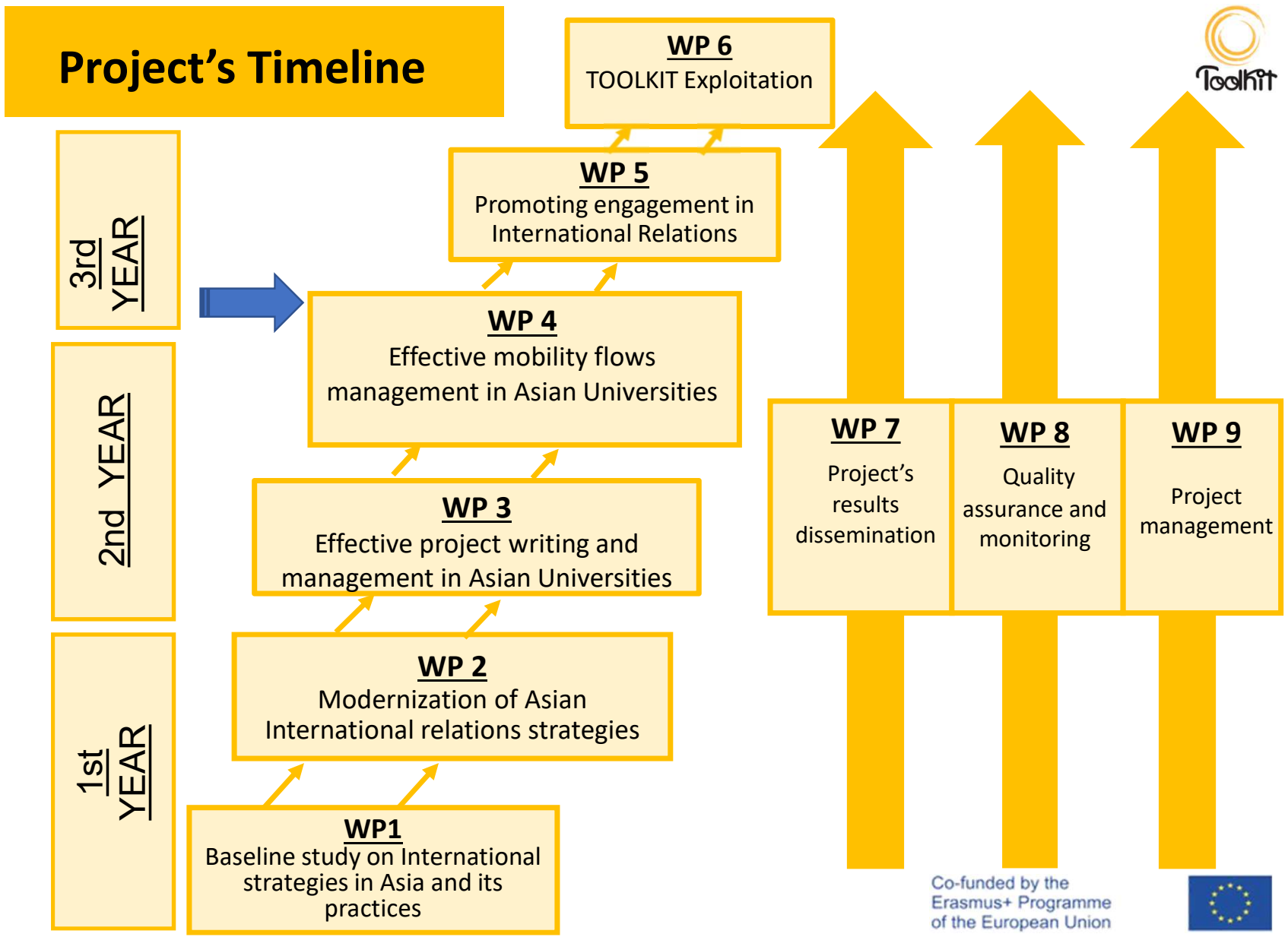
Internal Cascade Training at Yezin Agricultural University

WP 4 – Effective Mobility Flows Management in Asian Universities: Staff & Students' Mobility

Dr. Nang Kyu Kyu Win
Professor
Department of Pathology

Date: 27th August, 2021 (Friday)

Project's Timeline



Co-funded by the Erasmus+ Programme of the European Union

The training on Zoom
between 28 September ~ 01 October 2020 with
start at 08:00 Swedish time.

WP4: Effective mobility flows management in Asian universities

The Overall WP aim is **enhancing the capacity of Asian universities in strategizing, promoting and managing students mobility schemes.**

This will be accomplished by designing a **shared mobility management model** that will be described and defined in a **Handbook**.

The key aim

- the enhancement and modernization of the internationalization strategies pursued by Asian universities.
- includes building capabilities within local administration and IRO staff in:
  - drafting and realization of efficient and sustainable IRO strategies
  - designing and managing innovative education projects
  - the design and management of mobility schemes
  - managing growing networks of mobility flows within their respective regions
  - structuring of a process of ‘cascade trainings’ on national and regional levels
  - sharing knowledge and good practices

Presentations (2 days)

✓ Uppsala University staff (Unit for global partnerships, Unit for international mobility, Graduation office)– present in the first two days

Workshops (2 days)

✓ discuss the Uppsala University example, and evaluate which aspects could be implemented in their universities.

✓ discuss the IRO strategies, and start drafting a **Toolkit Handbook**

✓ 3 focus groups (FGs):

1. Strategies and management of mobility programs (1 person per university)
2. Service and quality tools for outbound mobility (1 person per university)
3. Services and quality tools for inbound mobility (1 person per university)

Each FG includes: One chair, and one rapporteur .

WP4: Effective mobility flows management

- FG1 (Strategies and management of mobility programs
- FG2 (Outbound mobility)
- FG3 (Inbound mobility)

In total 7 persons in each FG

FOCUS GROUP	NAME AND SURENAME	UNIVERSITY	COUNTRY
FG1	Palitha DOAUNGCHACK	SU	Laos
FG1	B. A. Hirindu Kawshala	UK	Sri Lanka
FG1	Than Zaw Oo	UY	Myanmar
FG1	Nay Myo Aung	YAU	Myanmar
FG1	Yin Min Htwe	YUE	Myanmar
FG1, CHAIR	D.A Nimal Dharmasena	UP	Sri Lanka
FG1, RAPPORTEUR	Nanludet MOXOM	NUL	Laos
FG2	Souliya MOUNNARATH	NUL	Laos
FG2	Vanlee PHENGXAY	SU	Laos
FG2	Upul Bandara Dissanayake	UP	Sri Lanka
FG2	Shameen Jinadasa	UP	Sri Lanka
FG2	Nang Kyu Kyu Win	YAU	Myanmar
FG2, CHAIR	Nu Nu Lwin	YUE	Myanmar
FG2, RAPPORTEUR	H. Samanthi M. M. Jayawardena	UK	Sri Lanka
FG3	Khamphout PANYASENG	NUL	Laos
FG3	Sandesha T. Perera Mukundadura	UK	Sri Lanka
FG3	Khin Khin Oo	UY	Myanmar
FG3	Htay Naung Oo	YAU	Myanmar
FG3	Khin Mar Thet	YUE	Myanmar
FG3, CHAIR	Thongkham HUNGSAVATH	SU	Laos
FG3, RAPPORTEUR	Omar Myint	UY	Myanmar

Day 1: Effective mobility flows managment

TIME	PRESENTER	TOPIC OF THE PRESENTATION
08:00	Ms. Marta Cocos, Project coordinator, Unit for global partnerships, Uppsala University	Welcome note
08:05	Mr. Matt Greig, Head of the Unit for International Mobility at Division for Internationalization, Uppsala University	Overview of the day-to-day operations at Unit for international mobility: • Strategies and management of mobility programs (eg. partner search, agreements, databases, projects) • MoUs and Student Exchange Agreements (SEAs) • Courses taught in English • MoveON (database)
08:35	Time for questions for Mr. Matt Greig	
08:50	Short brake	
08:55	Mr. Matt Greig	Continuation • Exchange students vs Free-movers/Fee-paying students • Incoming and Outgoing exchange students • Promotion activities • Crisis handling, insurance
09:25	Time for questions for Mr. Matt Greig	
10:40	Longer break	
11:10	Ms. Karen Tapper, UU Graduation Office	Recognition of studies/credit transfer
10:30		Time for questions for Ms. Karen Tapper
11:45		End of Day 1

Day 2: Effective mobility flows managment

TIME	PRESENTER	TOPIC OF THE PRESENTATION
08:00	Mr. Gustaf Cars, Head of Unit for global partnerships at Division for Internationalization, Uppsala University	Strategies and management of international programs
08:30	Time for questions for Mr. Gustaf Cars	
08:45	Ms. Sara Hurtig, Unit for International Mobility at Division for Internationalization, Uppsala University	Service and quality tools for outbound mobility: • application • selection • approval, pre-departure meetings
09:15	Time for questions for Ms. Sara Hurtig	
09:30	Short brake	
09:35	Ms. Jenny McKeever and Ms. Lina Solander, Unit for International Mobility at Division for Internationalization, Uppsala University	Services and quality tools for inbound mobility: • visa application • course selection • accommodation • buddies • welcome activities
10:05	Time for questions for Ms. Jenny McKeever and Ms. Lina Solander	
10:20	Longer brake	
10:50	Mr. Philipp Baur, Unit for global partnerships at Division for Internationalization, Uppsala University	Perspectives on virtual exchange and mobility: The case of the LISTO international virtual classroom
11:20	Time for questions for Mr. Philipp Baur	
11:35	End of day 2	

Day 3: Brainstroming sessions

TIME	PRESENTER	TOPIC OF THE PRESENTATION
08:00	Mr. McDermott Darren, member of the EU-SHARE project	SHARE project, and how can Asian countries benefit from it
08:20	Time for questions for Mr. McDermott Darren	
08.30	Workshop I (all 3 groups discuss together)	Participants start to discuss **Toolkit Handbook** • What can the Asian universities use from the EU partners presentation? • What should the strategic priorities be, and what should be part of the Handbook? • Division of the participants into 3 working groups which will be working with 3 chapters of the Handbook
09:30	Short brake	
09:35	Workshop II (participants are divided in 3 working groups)	Each focus group starts to produce a specified chapter of the Toolkit Handbook • Drafting the structure of the Handbook section • Putting down some thoughts for the content of each section
10:35	Longer break	
11:00	Workshop III (participants are divided in 3 working groups)	Wrapping up the workshops • Formulating of a one-page summary of the discussion, that will be presented the next day to all participants • Deciding who will present the next day • The division of tasks for the future work • Setting the deadlines
12:00	End of Day 3	

Day 4: Group presentations and summing up

TIME	PRESENTER	TOPIC OF THE PRESENTATION
08:00	Presentations of 3 groups (each group presents for 20 minutes + 10 minutes discussion)	In this session, each group presents the work group findings. After, other group members will try to help the presenters develop their ideas even further giving constructive comments and ideas. The outcome of this session should be more complete drafts of the chapters.
09:00	Short brake	
09:05	Ms. Marta Cocos	Wrapping up: Future work with Handbook
09:15	Ms. Lucia Ippolito and Ms. Franca Maria Mura	Wrapping up: What comes next in Toolkit
09:35	End of the Toolkit online training	

Overview of the day-to-day operation at Unit for International mobility

1

Presenter: Matt Greig

Overview of the day-to-day operations at Unit for international mobility:

- Strategies and management of mobility programs (eg. partner search, agreements, databases, projects)
- MoUs and Student Exchange Agreements (SEAs)
- Courses taught in English
- MoveON (database)

- Break- (we might move this depending on how much I talk…)

- Exchange students vs Free-movers/Fee-paying students
- Incoming and Outgoing exchange students
- Promotion activities
- Crisis handling, insurance

One popular definition of internationalisation that many universities use

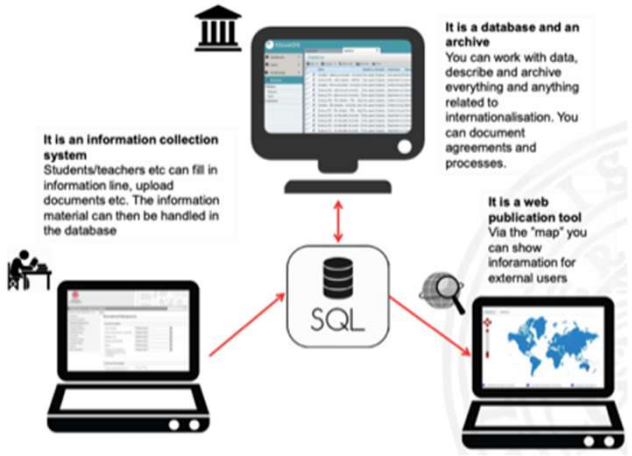
"The *intentional process* of integrating an international, intercultural or global dimension into the purpose, functions and delivery of post-secondary education, in order to enhance the quality of education and research for all students and staff, and *to make a meaningful contribution to society*."

(De Wit et al, 2015)

- Strategies and management of mobility programs

  (eg. partner search, agreements, databases, projects)

  - MoUs and Student Exchange Agreements (SEAs)
  - Courses taught in English
  - MoveON (database)
  - Exchange students vs Free-movers/ Fee-paying students
  - Incoming and Outgoing exchange students
  - Promotion activities
  - Crisis Handling, insurance



Matt Greig-pdf

Presenter: Karen De Roo Tapper

Credential Evaluation
Uppsala University, Sweden

Karen De Roo Tapper
Credential Evaluation, Student Registry Unit

Our main tasks:

- Credential evaluation
  - processing applications for credit transfer
  - contact with students and administrative staff
  - foreign education systems

Karen Tapper-pdf

➢ Who can appy	- students returning from exchange abroads - International students - Foreign exchange students
➢ Credit transfer: processing the application	- online application - only students admitted to Uppsala Uni - course descriptions+transcription of records required - only passed courses are transferred - only transfer credits, not grades
➢ Credit systems (Swedish Education System) (Challenges)	❖ Bachelor's Degree (180 credits in total, 30 credits/ semester, 1 semster=20 weeks) - 3 yrs of study ❖ Master Degree (60 creds or 120 credits) - 1 or 2 years of study

UPPSALA UNIVERSITY:
Strategies and management of international programmes & projects

Gustaf Cars
Head of unit for Global Partnerships
Gustaf.cars@uadm.uu.se

2020-09-29

Presenter: Gustaf Cars

Unit for Global Partnership

Contents

- Mission, goals and strategies
- Organization
- What we do
- Creating the conditions for successful collaboration in a project/programme
- How to write a winning funding proposal with little time, experience or resources..

Gustaf Cars-pdf

Organisation of the IRO

UNIVERSITY DIRECTOR – University Director

DIVISION FOR INTERNATIONALISATION (IRO) – Director for Division

UNIT FOR INTERNATIONAL MOBILITY – Head of UM

- Programs, tools and activities for international education and exchange of students and staff
- Bilateral agreements for student exchange
- International student recruitment
- Internationalisation software

UNIT FOR GLOBAL PARTNERSHIPS - Head of UUG

- Programs, tools and activities for international collaboration and exchange of ideas linked to research, education and innovation
- Strategic projects/networks
- Regional representation (Vietnam)

UPPSALA UNIVERSITET

What we do

- Information about funding opportunities for international collaboration.
- Information about what programmes/funding instruments are suitable for different types of collaborations and the application process.
- Advice on how to design projects and applications within programmes from Erasmus+, STINT, the Swedish Institute (SI) and others.
- Advice on intentionally organizing international meetings and collaborations through virtual/digital tools.
- Access to a network of universities, embassies, funding agencies, and alumni, as well as researchers and teachers from across the world

Finding partners – how to promote an idea?

- A short pitch clearly explaining the purpose of the project
  - Short version in the mail – no more than one paragraph
  - Long version attached – no more than two pages
- Suggested role for partner
  - What expertise are we looking for that this university/person/organization has?
  - The more specific - the more attractive
- Short overview of most important deadlines, details, funding
- Suggested next step
  - Skype/zoom meeting to explain the details

The case of Erasmus + Capacity Building (CBHE) proposal

Positive:

- A program that all universities can apply to (EU and non EU)
- Possible to combine universities in different regions (ex. EU – Asia- Latin America)
- Open to many different types of topics linked to education, research & innovation
- Not only capacity building focus, but strategic collaboration and mutual learning
- Great tool for enhancing collaboration with partners and creating new networks

Negative

- Application is complex and detailed
- Lots of negotiating with partners
- Competition for funding is tough
- Running projects takes a lot of administration

Presenter: Sara Hurtig

Sara Hurtig-pdf

Our tools

- The database MoveOn (applications, exchange reports, agreements, documents)
- Website: http://www.uu.se/en/students/study-abroad/
- E-mail: mobility@uu.se
- Drop-in hours twice a week via Zoom
- Presentations
- Campus tours
- Study Abroad Ambassadors
- Former exchange students
- Social media

The online application in Moveon

- **Certificate of registration** showing you current enrolments
- **Transcript of records** from Uppsala University + from any other Swedish university.
- **Language test scores** (if applicable)
- **Certificates** showing your participation in welcoming arrangements for new students (Buddy/fadder/mentor) + University wide councils and committees and advisory committees or special posts at a student nation

The Selection Process

- Academic Purpose Statement – 50%
- Top grades – 50%
  (1-4 points on each)

- Student participation in welcoming arrangements: + 0,1
- Student participation in University wide councils/ committees/ advisory committees and Student Nations: +0,2
- Underrepresented study area in the current round: +0,1
- Previous exchange from Uppsala university: -0,1
- Further Selection methods: Interviews and Lottery

8,4

The Selection Process

1. First selection round
2. Second selection round - **Reserve places**
3. Third selection round - **Still available places**

Once you´ve got an offer… be happy

Academic Purpose Statement (APS)

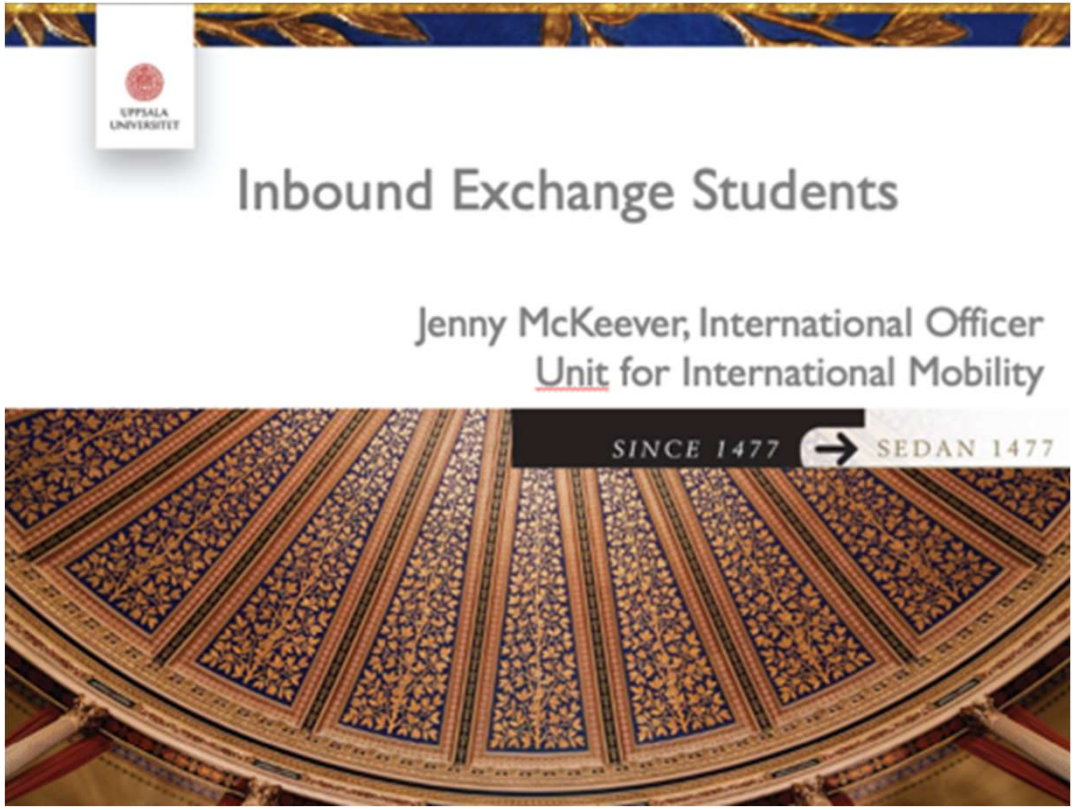
APS Evaluation

The points are distributed as follows:

0 points	Submitted, but not approved, due to poor quality, e.g. written in wrong language
1 points	Very weak academic and professional justification
2 point	Weak or meagre academic and professional justification
3 points	Strong academic and professional justification
4 points	Exceptionally strong academic and professional justification

After the application round…

- We nominate the students to the host universities.
- We send the students information on practical matters: (how to apply, application workshops, grants/scholarships, send them Certificate of Insurance, e-mail addresses to other students who approved of sharing them, etc).
- Pre-departure meeting in November/December and in May.



Presenter: Jenny McKeever

Basis for inbound exchange studies:

- Student Exchange Agreement
- Course offering in English and willingness of individual departments to accommodate students

Jenny McKeever-ppt

Partner University Communication

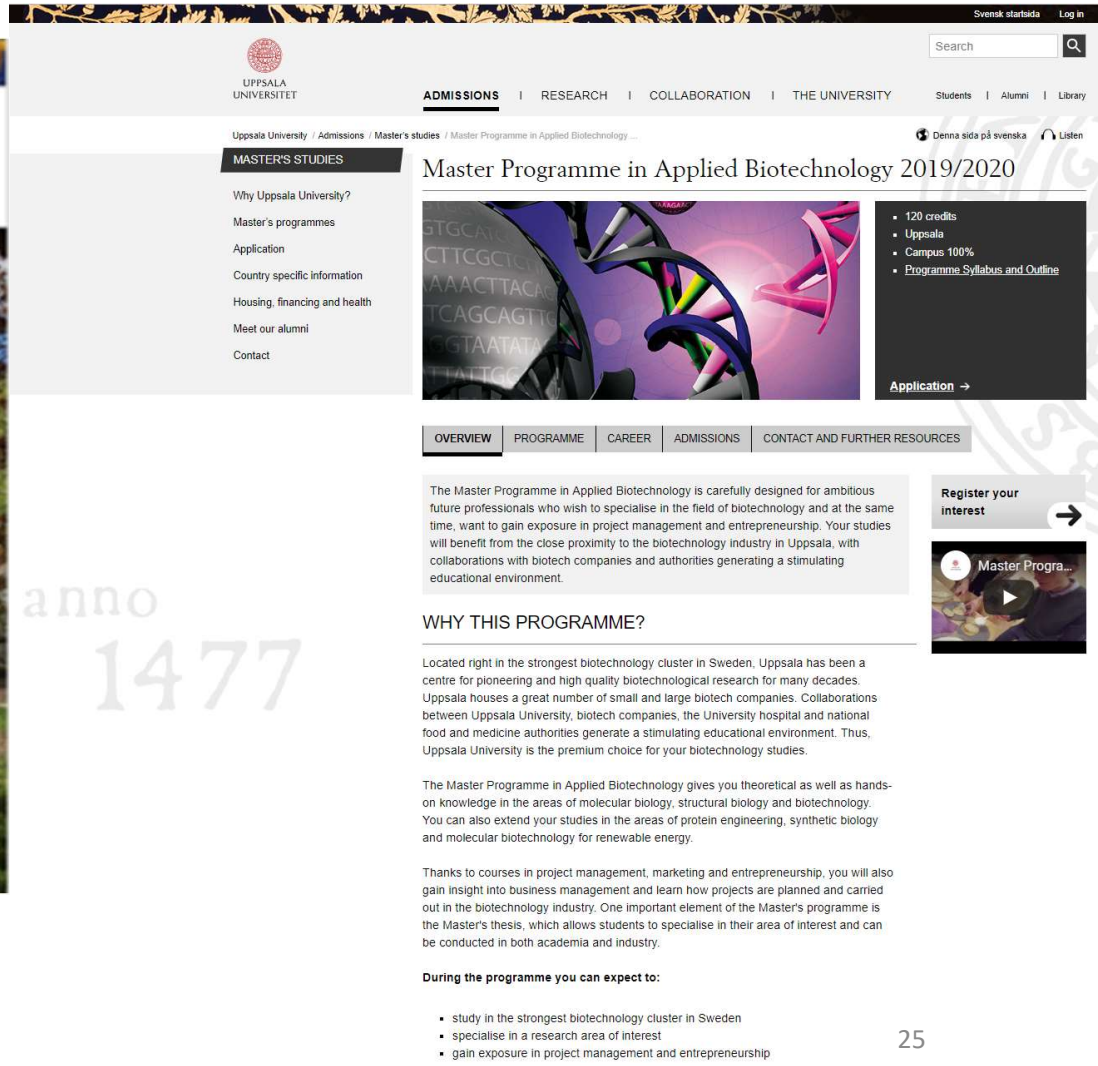
- Agreeing on quota prior to each Annual Year or/and semester (full year or semester places?)
- Nomination Process & Fact Sheet (students selected by partner for exchange studies)
- Receiving Nominations

Student Communication

- Application Information
- Course Information
- Accommodation
- Insurance
- Certificate of Acceptance
- Letter of Admissions with Course Confirmation

International Student Recruitment

Presenter: Lina Solander



Lina Solander-ppt

Create interest

- Mainly through their website and Google AdWords.
- have around 10 agents and work with one portal website.

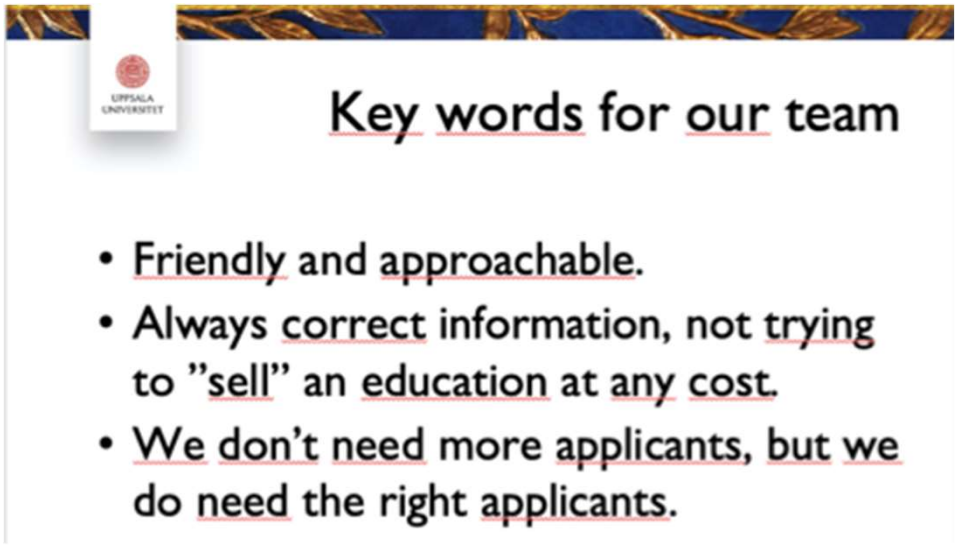
Recruitment fairs

- Conservative strategy: - travel to a select number of countries every year.
- Countries are selected mainly on the basis of applicant and admission data from previous year.

Applicant support

- High level of service – correct and quick.
- One stop shop – to make sure applicants and admitted students get the correct information.
- Personal touch – they talk to the same people from interest-applicant-admitted-arrived.
- Make sure applicants submit a correct application

- ✓ Blog and Instagram: Made by students, for students
- ✓ Information from current students: Through webniars, chat groups and Youtube videos
- ✓ Buddy programme: Run by the student Unions, Matches a current student to be a buddy to a new international student



Presenter: Philipp Baur

Philipp Baur-pdf

LISTO

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1. Going virtual – why?

- Technology and Higher Education
- Internationalisation (at home/of the curriculum)
- International mobility for whom?
- Climate crisis - internationalisation vs. sustainability
- Covid19 – virtual *mobility*?

LISTO

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COIL – Collaborative Online International Learning

- An approach to fostering cross-cultural student competence through development of multicultural learning environments that link university or college classes in different countries.
- In the COIL model, students from different cultures enroll in shared courses with faculty members from each country co-teaching and managing coursework.
- The classes may be fully online, or offered in blended formats with traditional face-to-face sessions taking place at both schools, while collaborative student work takes place online.

Source: http://coil.suny.edu/index.php/page/course-models

LISTO

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VE – Virtual Exchange

- Virtual Exchange (VE) is a practice, supported by research, that consists of sustained, technology-enabled, people-to-people education programmes or activities in which constructive communication and interaction place between individuals or groups who are geographically separ and/or from different cultural backgrounds, with the support of ec or facilitators.
- Virtual Exchange combines the deep impact of intercultural dialog exchange with the broad reach of digital technology.

Source: https://evolve-erasmus.eu/about-evolve/what-is-virtual-exch

LISTO

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VM – Virtual Mobility

- Virtual mobility means you are working in an international environment through digital media without having to travel physically, such as group work with synchronous and asynchronous meetings, a project, an online course from a foreign university or be part of a professional network.
- Virtual mobility complements physical mobility. Via the web, participants get to know each other beforehand, making networks and learn more about the physical mobility. After the visit, cooperation can continue online.

Source: https://lnu.se/en/meet-linnaeus-university/collaborate-with-us/projects-and-networks/global-classroom/

Presenter: Darren McDemott

SHARE

EU SUPPORT TO HIGHER EDUCATION IN ASEAN REGION PROGRAMME

EU SHARE

Darren McDermott – SHARE Team Leader Designate

SHARE IS A PROJECT OF

ASEAN EUROPEAN UNION EU-ASEAN

OBJECTIVES

- Enhance the harmonisation of ASEAN Higher Education Area through the development of ASEAN Higher Education frameworks
- Support mutual recognition and student mobility among HEIs in ASEAN to strengthen people-to-people connectivity
- Serve as platform to connect policy-university-students in regional HE
- Support strengthening of ASEAN identity among future graduates through regional mobility (Erasmus effect)

Darren McDemott-ppt

Result Area 1: Policy Dialogue

Result Area 2ab: Qualifications Frameworks & Quality Assurance

Result Area 3ab: Credit Transfer System

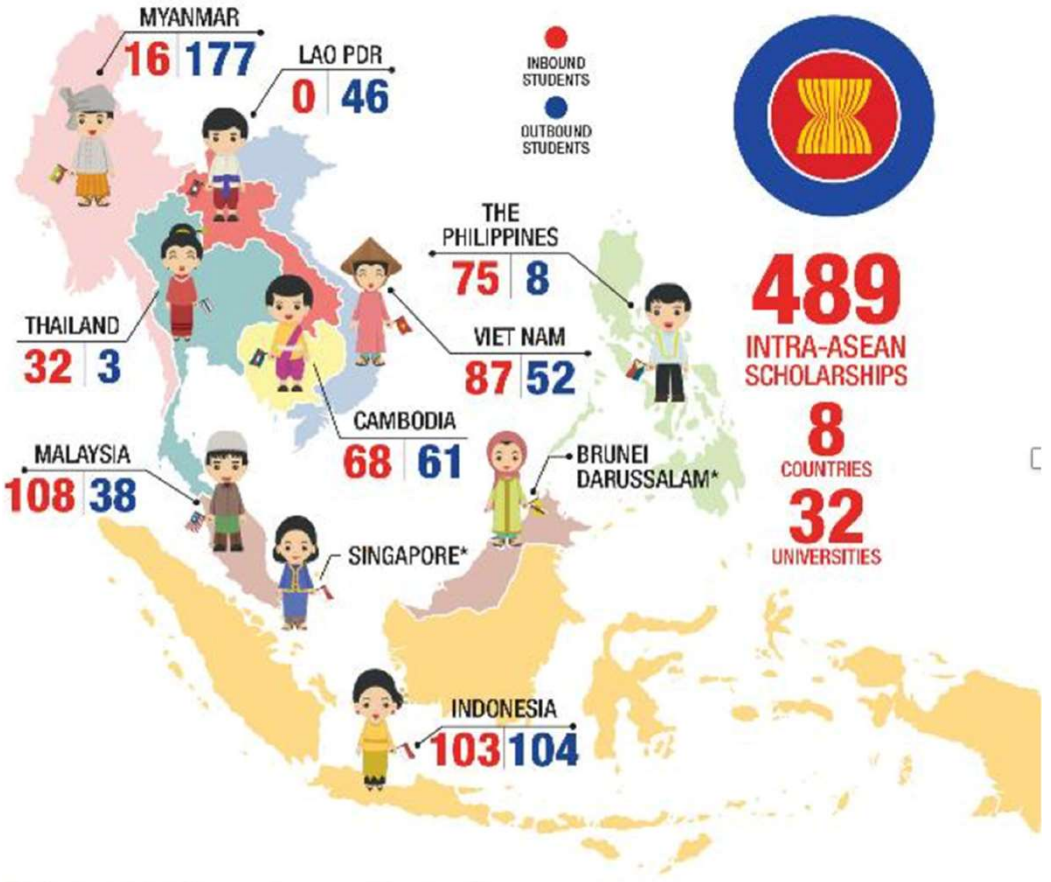
Credit Transfer Systems Outcomes

- Establish a detailed overview of users' (HEI, students) needs
- Build sustainable and user-friendly mobility tools
- Enhance the capacity on the use of online tool(s)
- Ensure the ownership of the platform and other mobility tools by main stakeholders
- Improve the approach of intra-ASEAN and EU-ASEAN student mobility among HEI, regional stakeholders and students

Result Area 3c: Intra-ASEAN Student Mobility Scholarship

SHARE Scholarship Outcomes

- Test the outcomes of SHARE through a scholarship programme that addresses student mobility issues
- The scholarship programme will provide direct feedback for further progress of other key result areas
- Build on existing regional scholarship initiatives: ASEAN (AUN-ACTS) and SEAMEO (AIMS)
- Contribute to the development of a pan-ASEAN, single-branded scholarship



32 PARTICIPATING ASEAN UNIVERSITIES

CAMBODIA

- Royal University of Phnom Penh
- University of Cambodia
- Phnom Penh International University
- National University of Management Cambodia

INDONESIA

- Universitas Indonesia
- Universitas Diponegoro
- Bogor Agricultural University
- Bina Nusantara University

LAO PDR

- National University of Laos
- Souphanouvong University
- Champasak University
- Savannakhet University

MALAYSIA

- Universiti Kebangsaan Malaysia
- Taylor's University Malaysia
- Universiti Teknologi Malaysia
- Universiti Malaysia Sabah

MYANMAR

- University of Yangon
- Mandalay University
- Myanmar Maritime University
- Yangon University of Economics

PHILIPPINES

- University of the Philippines
- University of Santo Tomas
- De La Salle University
- Ateneo de Manila University

THAILAND

- Chulalongkorn University
- Payap University
- King Mongkut's University of Technology Thonburi
- Thammasat University

VIET NAM

- Viet Nam National University
- Hanoi University of Science and Technology
- Ho Chi Minh University of Technology and Education
- Hue University

ELIGIBILITY CRITERIA

- Nationals of ASEAN Member States
- Undergraduate students of ASEAN participating university
- Completed at least 2 semesters at home university

SHARE SCHOLARSHIP APPLICATION PROCESS

1. Applicant receives endorsement from home university
2. Applicant applies to host university
3. Receives Letter of Acceptance (LoA) from host university
4. Applies for SHARE Scholarship
5. Selection of Awardees by the SHARE Scholarship Team
6. SHARE Scholarship awarded

SCHOLARSHIP COVERAGE

- Visa costs
- Return airfare (international and domestic)
- Settling-in allowance
- Tuition fees (waived)
- Living allowance
- Health insurance
- Study materials

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International Relations Office Handbook

Authors

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The authors would like to thank Marta Cocos, James Kennedy, Giovanna Philippini, and Franca Maria Mura for support during the writing of this report.

The aim of the IRO Handbook

Table of Contents

I Strategies and Management of Mobility Programs 5

1. Strategies 5

The Structure of IRO 5

The Role of IRO 5

Qualifications and Job Descriptions for IRO Staff 5

Key Performance Indicators (KPIs) of IRO 6

Quality Assurance System 6

Internationalization/Mobility in The University Strategic Plan.. 6

University Policies on Internationalization and Mobility .....

Asynchronous/synchronous Online Training .....

Strategies for Staff Mobility Programs .....

Enhancing internationalization.....

Credit Transfer Policy .....

2. Infrastructure Development Strategy Targeting Mobility Programs 7

Reasons for Infrastructure Development..... 7

Alumni Forum 7

Handbooks for Inbound and Outbound Staff And Students..... 8

International Student Association..... 8

Practical Information Brochure 8

Cultural Dos and Don'ts..... 8

3. Management..... 8

Database Management System 8

Guidelines for Inbound and Outbound Mobility Programs..... 9

Counseling Service for Mobility Programs 9

Selection Criteria for the University/Program 10

Progress Monitoring Mechanism for Mobility Programs 10

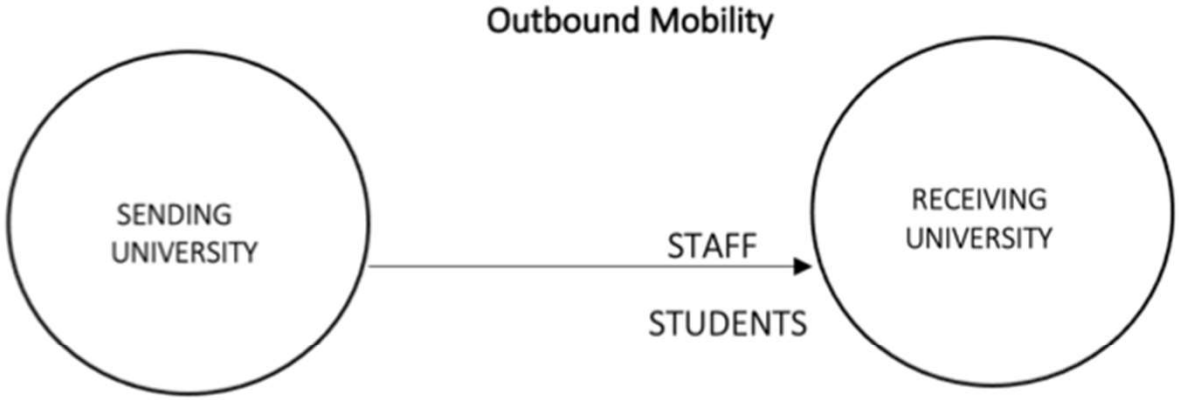
Risk Management Strategy..... 10

Visa 10

Chapter 1 : FG1

Chapter 2 : FG2

II Outbound mobility 12
1. Setting the Criteria 12
2. Application Procedure 13
Academic Records 13
3. Health Certificate 14
4. Selection Process 14
Academic Purpose Statement (Motivation Letter) 14
Decision Process 14
Revision Process 14
5. Arrangement for Exchange Program 14
Information Session 14
Visa 14
Air ticket 14
Travel & Health Insurance 14
Tuition Fees & Living Expenses 14
Accommodation Arrangement 14
6. Recognition of Studies (Credit Transfer) 15
7. Reporting, Recording, & Publicizing 15
Reporting 15
Recording 15
Publicizing 15
8. Monitoring & Evaluation 17



Sending Institute: in charge of selecting students/staff and sending them abroad. This also includes supporting applications, preparation, monitoring and recognition related to the mobility period.

Receiving Institute: in charge of receiving students/staff from abroad and offering them a study/traineeship program or a program of training activities or benefiting from a teaching activity.

III Inbound Mobility 18
1. Definition of Inbound mobility 18
2. Basic Requirements for Inbound Mobility 18
MoU/MoA 18
Available Courses for International Students 18
Approval from the Ministry Concerned 18
Guideline for Visa Application 19
3. Application process 19
Compiling Application Documents 19
General Selection Criteria 20
Selection Process 20
Informing the Selection Results 20
4. Before Arrival of The Students .....
Visa .....
Health Insurance .....
Guidelines for the Incoming Stud

Chapter 3 : FG3

1. Definition of Inbound mobility

In an inbound mobility the host university receives students and/or members of the academic staff from another university domestically or abroad for a specific period of time. The requirements, conditions and benefits are already agreed in a Memorandum of Understanding, or a Memorandum of Agreement signed between the sending and the receiving universities. Inbound mobilities are also facilitated by scholarship or exchange programs such as Erasmus. An inbound mobility provides an excellent opportunity for the students as well as academic staff members to engage in academic or research activities at the host university which is immensely beneficial for career development.

4. Before Arrival of The Students 21
Visa 21
Health Insurance 21
Guidelines for the Incoming Students 21
5. After Arrival of the Students 22
Welcoming of New Students 22
Registration at The Receiving University 22
Accommodation: Living in and Out of Campus 22
Tuition Fees .....
Orientation Session .....
Buddy Program .....
Participating in Cultural Programs .....
Language Class .....
6. After Completion of The Course .....
Feedback and Report .....
Assessment, transcripts and certificates .....
Publicizing Details of Student Mobility .....
Alumni Network 23
7. Inbound staff mobility 23
Before Arrival of The Researcher/Staff 24
After Arrival of the Researcher 25
Annex 1: Model for the Policy of Internationalization 26
Annex 2: A Model for Credit Transfer Policy for the University 27

7. Inbound staff mobility

This section will explain about the preparation steps to be done by the inbound staff (academic/administrative) before and after arrival to the receiving university.

The International Relations Office of the receiving university is the main source of contact for every visiting staff member(s) whether outbound or inbound. This office helps in directing the staff member(s) staffs to go to the right channel for the preparation of his her before and after arrival to the receiving university. The office also offers rules and regulations of receiving university and receiving Country as well to abide by. It gives all information about dormitory/accommodation, banking and finance system, sports, facility, library assessment, leisure and etc.

Thank you very much